



MINUTES OF THE MEETING OF IQAC HELD AT LOHIA COLLEGE, ROOM NO. 139 ON 14th March, 2020 (Q3)

First of all, IQAC Coordinator Dr. AL Kulhari welcomed all the members and put the agenda of today's meeting in front of the members.

Agenda of meeting:

1. Progress & status of preparation for AAP inspection in the college
2. To upload AQAR for year 2018-19
3. Preparation of AQAR for the year 2019-20 (data collection & documentation)
4. Green audit report preparation (discussion & method of survey)
5. Present status of agenda taken for the last IQAC meeting.

- 1. AAP inspection status:** - The Principal, chairperson, started the proceedings of today's meeting and told that the AAP, run by the Commissionerate, will soon be inspected in this college for which teams have been formed at the Commissionerate level. At what level are our preparations. It is to be reviewed today in this meeting. In this context, IQAC Coordinator Dr AL Kulhari said that format has been completed and the desired documents are being received from different departments & college office and all these are being documented by various members of IQAC. Continuing the discussion, Dr Kulhari said that there are some points in this format which are related to the infrastructure & basic facilities of the college, etc. The Principal said that, as was proposed in the last meeting, it would be completed soon.
- 2. AQAR for the year 2018-19:** - While discussing the next point of the meeting, Dr. Kulhari said that the work of uploading the AQAR of 2018-19 on the site of NAAC is in progress, some data collection is taking time, so it could not be uploaded yet. This work will be completed by the end of this month.
- 3. Preparation of AQAR for the year 2019-20:-** The work of preparing the AQAR of 2019-20 has also been started, for which all the heads of departments have been asked to compile the progress report of their respective departments for academic, research and educational activities. This work will be completed on time whenever the uploading facility will be available on the portal.
- 4. Green audit report:** - Committee member Dr Prashant Sharma said that the Green Audit Report for the college is being prepared by the team constituted by the Principal. By this team, to prepare the report, various key areas of the college like the use of light, water, waste material disposal, environmental pollution on campus, control over the number of vehicles for staff, students & outsiders in the college campus, disposal of waste from various laboratories of the college, mainly chemical of chemical laboratory etc., will be taken. Recommendations can be kept in the next meeting.



5. **Present status of the agenda taken in last IQAC meeting:** -Dr Kulhari discussed point-by-point agenda of the last meeting. Progress report on issues like water harvesting in college, expansion of toilets for students, installation of solar rooftop, etc. were presented before the committee. The committee members unanimously asked for speedy progress in the above work. For this, permission, if required, should be obtained by sending an immediate proposal for it to the authorities.

Committee members Dr Sumer Singh, Dr Prashant Kumar, Dr Mahendra Khardiya, Dr Ummed Singh Gothwal urged to initiate discussion in the context of Covid-19, a fast pandemic in the world. On which the Principal assured that the college will ensure compliance of the instructions issued from time to time by the State Government and Health Department in this regard.

There being no other points to discuss, the meeting ended with vote of thanks given by Dr R K Budania.

The following members were present in the meeting:

1. Sh Dilip Singh Punia, Principal, Chairman IQAC
2. Dr A L Kulhari, Associate Professor, IQAC Coordinator
3. Dr P K Sharma, Associate Professor, Dept. of Botany
4. Dr Ravindea Kumar, Associate Professor, Dept. of Geography
5. Sh Ummed Singh Gothwal, Associate Professor, Dept. of Hindi
6. Dr M K Khardia, Assistant Professor, Dept. of ABST
7. Dr Prashant Kumar, Assistant Professor, Dept. of Business Administration
8. Dr Sumer Singh, Assistant Professor, Dept. of English
9. Sh Parmeshwar Lal, Associate Professor, Dept. of Physics
10. Sh B R Uppadhyay, AAO I
11. Sh Naresh Kumar, AAO

(Dilip Singh Punia)
Principal

(Dr A L Kulhari)
Coordinator, IQAC



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