



## MINUTES OF THE QUARTERLY MEETING OF IQAC

Today, on 22nd March 2022, a meeting of IQAC was organized in room number 139 under the chairmanship of Principal Shri Dilip Singh Punia, in which all the members of IQAC were present and convener of NAAC committee Sh Suresh Kumar, Incharge SSR committee Dr A K Saxena has also participated. First of all, Dr AL Kulhari, Convener of IQAC, welcomed everyone and apprised the committee about the agenda of today's meeting.

### Agenda of meeting:

1. Status of AQAR submission
2. Possibilities to go for Provisional Accreditation for Colleges (PAC)
3. Status of SSR
4. Present Status of suggestions given by NAAC committee during second cycle
5. To establish Research Development Cell
6. Green Audit Report
7. Feedback Mechanism
8. E-mail ID creation for all departments
9. Cashless campus
10. Water harvesting, Water recharge mechanism and Solar power installation

### 1. Status of AQAR submission -

Dr Kulhari said that the work of AQAR for 2020-21 is almost nearing completion and will be submitted in 2-3 days. He urged the members of the committee to thoroughly examine all the parameters of AQAR once, if there is any absence or suggestion in it, then inform them.

### 2. Possibilities to go for Provisional Accreditation for Colleges (PAC)

Dr Kulhari informed that if the college is not in a position to submit the SSR yet, then it can go for provisional accreditation. For this an e-mail link has also been sent to the college by the Commissionerate, College Education, Rajasthan for PAC.

On this, Principal asked the SSR committee about its status, then Dr A K Saxena informed that out of total seven criteria, four criteria are completely ready, only three criteria are yet to be completed and it will take time to complete them. On this, Principal say that we should go for provisional accreditation, which once done will be valid for the next two years. The members of the committee Dr Prashant Kumar Sharma and Dr Sumer Singh



said that we should probably Will not be allowed by the Commissionerate for PAC because as we have completed two cycles of NAAC in the past and except for this year, AQAR of last 4 years has also been submitted.

Sh Mahavir Singh and Principal, Sh Dilip Singh Poonia said that under global pandemic due to the lockdown, we have not been able to achieve targets in various fields at the college level, due to which our score of NAAC may be affected, so we should go for PAC once and Sh Punia instruct IQAC Coordinator Dr Kulhari to fill the google form link provided by the Commissionerate and submit it today.

### **3. Status of SSR**

NAAC Convenor Sh Suresh Kumar said that we should also continue the work of SSR in parallel because if the Commissionerate does not give permission, then we should prepare and submit the SSR by 15th April in any case. Dr A K Saxena informed that out of total seven criteria, four criteria are completely ready, only three criteria allotted to Dr K C Soni, Dr Kesar Dev & Sh Shantanu Dabi, are yet to be completed. Dr RK Budania advised that the work of filling the IIQA should also be completed by 15th April.

### **4. Present Status of suggestions given by NAAC committee during last cycle**

Dr Kulhari further told the committee that when the team of NAAC came to the college in the second cycle, they had given some recommendations to the college, out of which except Library Automation and Job Oriented Skills courses, all others have been partially or fully completed. Principal Sh Dilip Singh Punia, who was presiding the meeting, informed that the tender for library automation would be issued soon and this work would be completed in the coming summer vacation.

### **5. To establish Research Development Cell**

Shri Ashish Sharma requested to motivate the college teachers for research work and to solve the difficulties faced during research work, a Research Development Cell should be formed and activated under the UGC cell working in the college. He further told that every department of the college should get published at least one research paper or book in a world class journal. This committee will also help teachers in getting funds from funding agencies and prepare research projects. Along with this, this committee should also keep the record of research supervisors and registered students under them.





## 6. Green Audit Report

Dr Parmeshwar Lal advised that the Green Audit Report Committee should be reconstituted for the session 2021-22 in the college and auditing should be done on the basis of various environmental and energy conservation parameters and its recommendations should be placed before the committee in the next meeting.

## 7. Feedback Mechanism

College website Incharge Dr Saxena said that the feedback mechanism by the students of the college is available on the website of the college for this session as well, but such a feedback mechanism has not been prepared for the teachers and alumni of the college yet. Dr Prashant Kumar Sharma said that a feedback mechanism can be created for the teachers by using their SSO ID. But a feedback form for alumni should be made available on the website of the college, which the concerned person should download and mail it to the college or IQAC with their email id.

## 8. E-mail ID creation for all departments

Dr Prashant Kumar Sharma proposed that all the departments of the college should create their own email IDs and the complete record of any academic and extra-curricular activities happening in the department should be saved on Google Drive of this email account and Its link should be provided when required.

## 9. Cashless campus

Dr Prashant Kumar Sharma also proposed that the college should go cashless completely because non-collegiate students still have to deposit fees offline with their exam form. On this, Sh Dilip Singh Poonia, the principal, said that it depends on the university whether to deposit the fee of the College Development Committee along with the examination fee or not. Dr Sumer Singh advised that a letter should be written to the university for this and requesting them to make arrangements to collect the fee of the College Development Committee along with the examination fee.

## 10. Water harvesting, Water recharge mechanism and Solar power installation

Sh Mahavir Singh advised that a committee should be constituted for installing solar power, an alternative energy source, and for preparing water harvesting




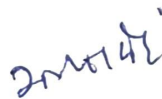
unit & water recharge mechanism. According to its recommendations, it should be executed before the next meeting.


There being no other points to discuss, the meeting ended with vote of thanks given by Dr Prashant Kumar.

The following members were present in the meeting:

1. Sh Dilip Singh Punia, Principal, **Chairman IQAC**
2. Sh Mahaveer Singh, Associate Professor of ABST, Incharge UGC Committee
3. Sh Suresh Kumar, Associate Professor of ABST, Incharge NAAC Committee
4. Dr A L Kulhari, Associate Professor of Mathematics, **IQAC Coordinator**
5. Dr A K Saxena, Associate Professor of Chemistry, Incharge SSR committee
6. Dr Prashant Kumar Sharma, Associate Professor of Botany, Member IQAC
7. Dr Ravindra Kumar, Associate Professor of Geography, Member IQAC
8. Dr M K Khardia, Assistant Professor of ABST, Member IQAC
9. Dr Prashant Kumar, Assistant Professor of B Management, Member IQAC
10. Dr Sumer Singh, Assistant Professor of English, Member IQAC
11. Dr Parmeshwar Lal, Associate Professor of Physics, Member IQAC
12. Sh Ashish Sharma, Assistant Professor of Botany, Member IQAC
13. Sh Naresh Kumar, Nominee from Employee
14. Sh Madan Lal Sharma, Stakeholders Nominee

  
(Dilip Singh Punia)  
Principal



  
(Dr A L Kulhari)  
Coordinator, IQAC