



### MINUTES OF THE MEETING OF IQAC HELD AT LOHIA COLLEGE, ROOM NO. 139 ON 17<sup>th</sup> OCTOBER, 2019

#### Agenda of meeting:

1. Work distribution of AQAR criterion
2. To develop student feedback mechanism
3. Water harvesting system
4. Roof-top solar system
5. To start college canteen
6. Library automation
7. Urinals facility
8. Re constitute the IQAC committee according NAAC's new norms

#### **1. Work distribution of AQAR criterion**

It is decided to fill online AQAR for the years 2014-15, 2015-16, 2016-17, 2017-18 and 2018-19. First two years AQAR viz. 2014-15 and 2015-16 were submitted offline mode. The work of data collection from various departments for AQAR from 2014-15 to 2018-19 has been allotted among the members. The information regarding Part A of AQAR decided to be furnished by Mr B R Uppadhyay, criterion I of Part B by Dr M K Khardia, Criterion II of Part B by Dr Sumer Singh, Criterion III of Part B by Dr Ravindra Kumar, Criterion IV & VII of Part B by Dr P K Sharma and Dr A L Kulhari, Criterion V of Part B by Dr Prashant Kumar and Criterion VI of Part B by Dr Ummed Singh Gothwal. The last date for collection of data and information was decided 10<sup>th</sup> Nov, 2019.

#### **2. To develop student feedback mechanism**

In the last meeting, it was decided to prepare a questionnaire for students to fill up feedback. Dr P K Sharma, Dr A L Kulhari, Dr Ravindra Kumar and Mr Ummed Singh Gothwal prepared a format of questionnaire. All the members discussed each and every point and then decided that a software for this format should be prepared. Through this software, which available on college webpage, students will fill up their feedback online.

#### **3. Water harvesting system**

For the conservation of rain water there should be two under-ground water tanks (Tanka) in the college premise to store the rain water.

#### **4. Roof-top solar system**

To meet out the electricity requirements and to address the environment issues, the Roof-top solar system should be installed.

#### **5. To start college canteen**

Canteen should be available for students as well as for teaching staff.

#### **6. About library automation**

Library automation should be done before NAAC inspection team.

#### **7. Urinals facility**

Number of urinals for boys must be increased by 15 to 20 and girls by 30 to 35.

#### **8. Re constitute the IQAC committee according NAAC's new norms**

IQAC should be reconstituted according to norms of NAAC.



There being no other points to discuss, the meeting ended with vote of thanks.

The following members were present in the meeting:

1. ShDilip Singh Punia, Principal, Chairman IQAC
2. Dr A L Kulhari, Associate Professor, IQAC Coordinator
3. Dr P K Sharma, Associate Professor, Dept. of Botany
4. Dr Ravindea Kumar, Associate Professor, Dept. of Geography
5. ShUmmed Singh Gothwal, Associate Professor, Dept. of Hindi
6. Dr M K Khardia, Assistant Professor, Dept. of ABST
7. Dr Prashant Kumar, Assistant Professor, Dept. of Dept. of Business Administration
8. Dr Sumer Singh, Assistant Professor, Dept. of English
9. Sh B R Uppadhyay, AAO I

(Dilip Singh Punia)  
Principal

(Dr A L Kulhari)  
Coordinator, IQAC

IQAC LCC