***4.4.2***

***There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.***

Response

Various committee have been constituted for maintenance of infrastructure facilities & equipment.

1. College development and infrastructure Maintenance committee.
2. Purchase committee
3. Library committee
4. Rusa committee
5. NRC/ICT committee
6. College development and infrastructure maintenance committee.

* The committee is constituted by the principal it creates necessary arrangements for adding new academic infrastructure in the college as per the needs of the department / college. It also carious out the required civil works in the college such as whitewashing, constructing/renovating buildings and other repair works.

1. Purchase committee.

* The equipment, infrastructure and items for use in the laboratories are purchased after prior approval and security to ensure optional utilization of funds allocated to the respective departments each academic year. Purchase committee approves its expenditure based on quotes and technical quotations.

1. Library committee

* Most concerning purchase, issue and up-graduation of library facilities are decided by this committee.

1. RUSA committee

* For utilization of RUSA grant (Rs. 2.0 Crore) too separate committee, board of governors and project monitoring unit has been framed. BOG discuss the needs of institution and finalize the proposal. While PMU monitors the work being carried out by different agencies.

1. NRC/ICT committee

* There is a coordinator for the college who monitors use and maintenance of computer lab in college. There is a website coordinator to manage and look into information sharing and uploading on college website. All the mandatory requirements such as merit list, admission list, other admission related information, list of half members, various activities are uploaded to website at proper place for public viewing.